

Activity Tracker

Project Information	
Project Name	
Funded Amount	
Project Lead Organization	
Project Workspace Link	
Time Zone	

About this Dashboard

Dashboard Tabs	Activity Tracker Fields
Project Info (this tab) - General information and links	
Pre-Activity Tracker: Share details about your upcoming activities.	<ul style="list-style-type: none"> •Activity Name •Activity Description - Include how <i>All of Us</i> will be involved. •Start and End Dates •Start and End Time and Time Zone (ex. 3 PM PT) •Online, In-person, or Hybrid? •Activity Location Name and Address •Activity Partner Organization(s) •Intended Demographics - Who are you intending to reach? •Activity Language(s)
Post-Activity Tracker: Report on event metrics and any accomplishments during your activities. This should be updated no later than 2 weeks after an activity is completed.	<ul style="list-style-type: none"> •Number of People Reached •Achievements •Challenges •How was <i>All of Us</i> involved in this activity? •Did you upload <i>All of Us</i> Survey data in your Project Workspace? •If no <i>All of Us</i> survey data available, please explain why not.

Important Links - add more as needed!	
Monthly Progress Update Form	NNLM Technology Report Form
NAPC Funded Projects Guide	Invoice Template
Engagement Resources Library	
NNLM All of Us website	

Contact Information		
	Name	Email
Project Lead		
Project Partners		
NAPC Award Liaison		
NAPC Evaluation Liaison		
Your unique Join <i>All of Us</i> URL - use when promoting <i>All of Us</i> at your community events!	TBD	

NAPC Staff Use Only

Confluence Project Profile Link: [\[URL\]](#)

This dashboard is adapted from NNLM's Middle Atlantic Regional Medical Library (2016-2021).

This project is funded by the National Library of Medicine, National Institutes of Health, Department of Health and Human Services, under Cooperative Agreement Number U24MD014070 with the University of Iowa, Harbin Library for the Health Sciences, and the University of Pittsburgh, Health Sciences Library System.

Template last updated: 11 September 2023

Post-event Activity Information

Project Name	
Organisation	

Share the results and outcomes of your project activities here! Please upload any evaluation data/results to your Evaluation folder in the Project Workspace. Add more rows as needed.

Activity Name	Date of event	Number of People Reached	Achievements - What went well or what did you accomplish in this activity? Write achievements so the text could be copied into a	Challenges - What barriers were there to complete the activity or make it successful, if any?	How was All of Us involved in this activity? (Print materials, Digital materials, Presentation, Guest Speaker, Tabling, Other-describe)	Did you upload <u>all</u> of Us Survey data in your Project Workspace? Provide this information no later than 2 weeks after the event.	If no All of Us survey data available, please explain why not.
Event 1	Date 1					Select one	
Event 2	Date 2					Select one	
						Select one	
						Select one	
						Select one	
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TOTAL:						Select one	

Awards Monthly Progress Update

Preview Only

NNLM All of Us Program Center

Fill out the following form to share with the NNLM All of Us Program Center (NAPC) any significant progress, challenges, or changes to your funded project. Your project team should submit an update by the 15th of each month.

This is a required reporting component for your award and should take no more than 5-10 minutes.

If any questions or issues come up, you can always contact your assigned NAPC liaison or email us at LIB-NAPCengage@uiowa.edu.

- Name
- Email
- Organization
- Month of Update
- What significant progress has your project made since last month?
- What support can NAPC provide to move your project forward?
- What else would you like to share or ask about your project to the NAPC?
- Have you updated your Activity Tracker with any pre or post-event information since your last progress update? **Pre-event** information must be shared as soon as possible, and **post-event** information must be shared no later than 2 weeks after the last event.
 - Yes, we have updated the Activity Tracker since last month.
 - No, but we will update the Activity Tracker.
 - No, we do not have any new events or trainings scheduled.
 - Other, please describe.
- Did you submit a project invoice this month? All invoices must be sent to our office email (lib-NAPCengage@uiowa.edu) with your award liaison cc'd.
 - Yes, I did submit a project invoice this month to my award liaison and the NAPC Engagement office.
 - No, but I will send a project invoice this month.
 - No, I will not submit an invoice this month.
 - I am not sure.

Final Retrospective

NNLM All of Us Program Center (NAPC): Partnership Project Award

Purpose: The Final Retrospective is a brief, evidence-focused reflection on the impact of your project activities in your community. Parts of your Retrospective will also be shared in a publicly available Final Report, to highlight your activities and impact.

Instructions: Use the following prompts to reflect on your project. Share lessons learned, obstacles encountered, planned partnerships, promotional materials, developed web resources, and more. You may want to refer to your activity tracker and evaluation results to respond to these questions.

Organization Name

Project Goal and Objectives

How did your project activities meet your proposed project goal and objectives?

Word limit: 250

Project Impact

Describe what other potential impacts your project had in your community. How did your project support *All of Us* enrollment and retention? Word Limit: 250

Barriers and Challenges

What major issues or barriers did you encounter while designing, implementing, and/or evaluating your project? What challenges did you have in supporting *All of Us* enrollment and retention? Word Limit: 250

Building on Project Results

How will you inform your community about the results of this work? Describe potential ideas to continue, adapt, or revise this work in your community based on your project's evaluation findings. Word Limit: 250

Project Recommendations

What recommendations would you have for someone who wants to conduct a similar project in their community? Word Limit: 250

Created Online Resources

Please list URLs to project resource material that are publicly available (e.g., promotional material, slide presentations, websites.) If you do not have URLs, please add materials to your Project Workspace or share them directly with your award liaison.

All of Us Partnership Experience

Tell us about your experience partnering with your local *All of Us* healthcare provider organization (HPO). How likely would you be willing to partner with *All of Us* again in the future? This response will not be shared with your *All of Us* partner and may inform future NAPC partnership management strategies.

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