

# Activity Tracker - Preview Only

| Project Information    |  |
|------------------------|--|
| Project Name           |  |
| Funded Amount          |  |
| NNLM Project Page URL  |  |
| Community/ies of Focus |  |

| Contact Information     |      |       |
|-------------------------|------|-------|
|                         | Name | Email |
| Project Lead            |      |       |
| Project Partners        |      |       |
|                         |      |       |
|                         |      |       |
|                         |      |       |
| NAPC Award Liaison      |      |       |
| NAPC Evaluation Liaison |      |       |

| Organization Information      |                          |
|-------------------------------|--------------------------|
| Project Lead Organization     |                          |
| NNLM ID                       |                          |
| Project Organization Timezone | <i>Select a timezone</i> |

| Important Links - add more as needed!                   |  |  |
|---|--|--|
| <a href="#">NAPC Funded Projects Guide</a>              | <a href="#">Technology Report Form (NEC)</a> |  |
| <a href="#">Engagement Resources Library</a>            | <a href="#">Monthly Progress Update Form</a> |  |
| <a href="#">NNLM All of Us website</a>                  |  |  |
| <a href="#">All of Us website (JoinAllOfUs.org/nim)</a> |  |  |

| About this Dashboard          |   |
|-------------------------------|---|
| Dashboard Tabs                | Description   |
| Project Info (this tab!)      | General information about your project and links for easy               |
| Activity Tracker (Pre-event)  | Share details about your upcoming activities.                           |
| Activity Tracker (Post-event) | Report on event metrics and any accomplishments during your activities. |

### **NAPC Staff Use Only**

Confluence Project Profile Link: [\[URL\]](#)

*This dashboard is adapted from NNLM's Middle Atlantic Regional Medical Library (2016-2021).*

*This award is funded by the National Library of Medicine, National Institutes of Health, Department of Health and Human Services, under Cooperative Agreement Number U24LM014070 with the University of Iowa, Hardin Library for the Health Sciences, and the University of Pittsburgh, Health Sciences Library System.*

Template last updated: 26 August 2022





# Community Awards Monthly Progress Update (Preview Only)

*NNLM All of Us Program Center*

Fill out the following form to share with the NNLM All of Us Program Center (NAPC) any significant progress, challenges, or changes to your Community Award funded project. Your project team should submit an update by the 15th of each month.

This is a required reporting component for your Community Award and should take no more than 5-10 minutes.

If any questions or issues come up, you can always contact your assigned NAPC liaison or email us at [LIB-NAPCengage@uiowa.edu](mailto:LIB-NAPCengage@uiowa.edu).

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- Name
- Email
- Organization
- Month of Update
- What has significantly progressed with your project since last month?
- What is currently your biggest challenge to moving the project forward?  
Can the NAPC provide any support?
- What else would you like to share or ask about your project to the NAPC?
- Have you updated your Activity Tracker with any pre or post-event information since your last progress update? **Pre-event** information must be shared as soon as possible, and **post-event** information must be shared no later than 2 weeks after the last event.
  - Yes, we have updated the Activity Tracker since last month.
  - No, but we will update the Activity Tracker.
  - No, we do not have any new events or trainings scheduled.
  - Other, please describe.
- Did you submit a project invoice this month? All invoices must be sent to our office email ([lib-NAPCengage@uiowa.edu](mailto:lib-NAPCengage@uiowa.edu)) with your award liaison cc'd.
  - Yes, I did submit a project invoice this month to my award liaison and the NAPC Engagement office.
  - No, but I will send a project invoice this month.
  - No, I will not submit an invoice this month.
  - I am not sure.

# Final Retrospective

*NNLM All of Us Program Center: Community Awards*

**Purpose:** The Final Retrospective is a brief, evidence-focused reflection on the impact of your project activities in your community. Parts of your Retrospective will also be shared in a publicly available Final Report, to highlight your activities and impact.

**Instructions:** Use the following prompts to reflect on your project. Share lessons learned, obstacles encountered, planned partnerships, promotional materials, developed web resources, and more. You may want to refer to your activity tracker and evaluation results to respond to these questions.

## Project Name

## Project Lead Name

## Organization

## Project Goal and Objectives

How did your project activities meet your proposed project goal and objectives? Word limit: 250

## Community Award Goals

How did your project meet the award goals? Describe in 1-2 sentences.

Goal 1: Further individual and communities' knowledge of and/or skills related to health literacy, digital literacy, and/or understanding of clinical medical research.

Goal 2: Build and strengthen partnerships with communities who are underrepresented in biomedical research.

Goal 3: Raise awareness of *All of Us*.

Goal 4: Increase awareness and use of NNLM All of Us learning activities, National Library of Medicine (NLM), and other trustworthy health information resources.

## Project Impact

Describe what other potential impacts your project had in your community. How are you able to tell these are the potential impacts? Word Limit: 250

## Barriers and Challenges

What major issues or barriers did you encounter while designing, implementing, and/or evaluating your project? Word Limit: 250

## Sharing Project Results

How did/will you inform your community about the results of this work? Word Limit: 250

## Project Recommendations

What recommendations would you have for someone who wants to conduct a similar project in their community? Word Limit: 250



## Created Online Resources

Please list URLs to project resource material that is publicly available (e.g., promotional material, slide presentations, websites.) If you do not have URLs, please add materials to your Project Workspace or share them directly with your award liaison.

*Funding Acknowledgement*

*This award is funded by the National Library of Medicine, National Institutes of Health, Department of Health and Human Services, under Cooperative Agreement Number U24LM014070 with the University of Iowa, Hardin Library for the Health Sciences and University of Pittsburgh, Health Sciences Library System.*

*Last Updated: 29 September 2022*