### Letters of Commitment from Your Community

#### Send as Separate Attachment

NNLM requires the following Letters of Commitment:

1. **Applicant:** Commitment from organization's leadership (director, etc.) that includes acknowledgment of funding requirements. This should be from someone authorized to sign a contract on behalf of the institution.
2. **Partner(s):** If applicable, this should include commitment from any partner organizations representing any UBR communities you intend to serve.

One letter can be signed by multiple partners if they are committing to the same activity. Additional Letters of Commitment can be added at any time in the project, due within 14 days of new partner joining the project.

<Letterhead, if available>

Template for organizational leadership support

Dear Members of the Review Panel:

I strongly support the NNLM *All of Us* Mini Programming Award proposal entitled [Project Title] submitted by [Project Lead]. I am pleased to submit this letter of commitment for the project on behalf of [Organization Name] to the NNLM *All of Us* Training and Education Center (TEC).

If awarded, we will carry out our project commitment to: [brief description of project activities the organization will lead/facilitate].

This letter also serves as an acknowledgement of and commitment to adhering to all award requirements.

Kind regards,

<Signature>

<Your Name>

<Your Role>

<Organization>

<Letterhead, if available>

Template for partnership support

Dear Members of the Review Panel:

[Partner Organization] is pleased to submit this letter in support of the NNLM *All of Us* Mini Programming Award proposal entitled [Project Title] from [Submitting Organization].

This letter serves as an acknowledgement of [Partner Organization]’s role and responsibility in this partnership, in the event that this proposal is funded.

If awarded, we will carry out our project commitment to: [brief description of project activities the organization will lead/facilitate].

Kind regards,

<Signature>

<Your Name>

<Your Role>

<Organization>

<Letterhead, if available>

Template for Technology Support

Dear Members of the Review Panel:

I strongly support the NNLM *All of Us* Mini Programming Award proposal entitled [Project Title] submitted by [Project Lead]. In my role at [Organization], I submit this letter of support to meet the technology needs and expectations for this project.

If awarded, the project’s technology will be supported by [relevant organization staff names and titles]. We commit to the following technology-related activities for the project: [brief description of project activities the signee will lead/facilitate for the duration of the project, as well as support for the technology long-term. This can include staff, IT infrastructure, sustainability planning, etc.]

Kind regards,

<Signature>

<Your Name>

<Your Role>

<Organization>