

## Rubric to assess inclusion of a success story in the CETK

Below is a rubric for scoring Success Story submissions for inclusion in the CETK. For a success story to be included, the following conditions apply:

1. None of the criteria should have a score of 1.
2. The total score should not be below 9.

Criteria/Scoring	Score=3	Score=2	Score=1
Active involvement of community members from target population or CBOs serving that population in the planning and/or delivery of the program	<ul style="list-style-type: none"> <li>Community members from the target population and/or community-based organizations that serve those populations actively collaborated in the planning for and delivery of the program.</li> </ul>	<ul style="list-style-type: none"> <li>Community members from the target population and/or community-based organizations that serve those populations actively collaborated in the planning OR delivery of the program.</li> </ul>	<ul style="list-style-type: none"> <li>There was no collaboration in either the planning or delivery of the program with community members from the target population(s) or community-based organizations that serve those populations.</li> </ul>
Target population is clearly defined	<ul style="list-style-type: none"> <li>ONE target population is defined in order to tailor the program. (if more than one is defined, then strong justification is needed)</li> <li>Target population is clearly defined including: age and geographic area</li> <li>Target population includes at least one of populations under-represented in biomedical research</li> </ul>	<ul style="list-style-type: none"> <li>ONE target population is defined in order to tailor the program. (if more than one is defined, then strong justification is needed)</li> <li>Target population is clearly defined including: age and geographic area</li> <li>Target population <u>does not</u> include at least one of populations under-represented in biomedical research</li> </ul>	<ul style="list-style-type: none"> <li>More than one target population is defined OR no target population is defined</li> <li>Target population <u>does not</u> include at least one of populations under-represented in biomedical research</li> </ul>
Program addresses needs of target population	<ul style="list-style-type: none"> <li>The program addresses identified needs of the target population</li> </ul>	<ul style="list-style-type: none"> <li>The program addresses identified needs of the target population.</li> </ul>	<ul style="list-style-type: none"> <li>The program does not address an identified need.</li> </ul>

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	<ul style="list-style-type: none"> <li>• A needs assessment of the target population led to the identified need.</li> <li>• The needs assessment included survey or qualitative data collected from the target population or community leaders or community organizations from the target population</li> <li>• Analysis of the data resulted in the selection of the specific need for the specific target population.</li> </ul>	<ul style="list-style-type: none"> <li>• A needs assessment of the target population led to the identified need.</li> <li>• The needs assessment included survey or qualitative data collected.</li> <li>• The needs assessment included a convenience sample of the target population.</li> <li>• Analysis of the data resulted in the selection of the specific need for the specific target population.</li> </ul>	<ul style="list-style-type: none"> <li>• Or need has been identified by librarians (or program planners) without any input from target population.</li> </ul>
Feedback from participants who are members of target population.	<ul style="list-style-type: none"> <li>• Feedback about the program has been collected from participants who are members of the target population.</li> <li>• The feedback indicates the value of the program to the participants – some measure of satisfaction with the program.</li> <li>• Feedback also includes measures of changes in knowledge, attitudes (self-efficacy, perceived susceptibility, outcome expectations, etc), and behavioral intentions or stage of change in behaviors.</li> </ul>	<ul style="list-style-type: none"> <li>• Feedback about the program has been collected from participants who are members of the target population.</li> <li>• The feedback indicates the value of the program to the participants – some measure of satisfaction with the program.</li> <li>• No measures of changes in knowledge, attitudes (self-efficacy, perceived susceptibility, outcome expectations, etc), and behavioral intentions or stage of change in behaviors has been collected.</li> </ul>	<ul style="list-style-type: none"> <li>• No feedback about the programs from participants was collected.</li> </ul>